Application for an exception to the QGEA

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| 1. **Exception Details** | | | | | |
| 1. **Agency name:** | |  | | | |
| **Contact officer:** | |  | | | |
| 1. **Application date:** | |  | | | |
| 1. **QGEA document name:** | | 1. Insert document name | | | |
| 1. **Exception sought for:** | | | | | |
| 1. **No** | 1. **Details** | | | 1. **Proposed date of compliance** | |
|  | 1. (insert specific QGEA requirements/targets) | | |  | |
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| 1. **Rationale** | | | | | |
| 1. To gain an exception, agencies must undertake a risk assessment of any information standards or QGEA policies they believe cannot or will not be met*.* **Outline the rationale, timeframe and specific compliance issues for which an exception is being sought.** 2. Insert response | | | | | |
| 1. **Indicate on which basis an exception is being sought by your agency** | | | | | |
| Resource constraints  Time constraints  Impact on organisation (i.e. change load/culture) | | | Relevance to agency business direction  Technology  Other (insert other reasons)  Insert response | | |
| 1. **Provide a summary from your agency risk assessment or business case of the likelihood and consequence of the impact on the agency due to delayed compliance.**   Insert response | | | | |
| **Provide a summary, from the agency perspective, of the likelihood and consequence of impact to the whole-of-government due to the expected delay of compliance.**  Insert response | | | | |
| **Please specify the remedial action undertaken to address any inconsistencies with agency and whole-of-government directions arising from the exception being approved.**  Initiative documentation (e.g. project briefs, program mandates, business cases)  Planning documentation (e.g. ICT work plan, info management work plan, portfolio plan)  other (insert other relevant document)  [type here] | | | | |

1. **Endorsements and approval**

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| **Requesting agency CIO/Senior Executive** |
| Agency direction/approach/business case has been sighted and approved.  Agency risk assessment and mitigation plan has been sighted and approved  Exception application is  Insert text if required  **Name:**  **Position:**  **Signature: Date:** |

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| **Endorsement by policy sponsor** |
| **Supported**  **Not Supported**  Insert text with explanation  **Name:**  **Position:**  **Signature: Date:** |

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| **Endorsement by Queensland Government Customer and Digital Group** |
| **Supported**  **Not Supported**  Insert text with explanation  **Name:**  **Position:**  **Signature: Date:** |