Enterprise architecture charter

<Agency/Responsible entity>

Date

|  |  |
| --- | --- |
| Security classification |  |
| Owner |  |
| Contact details |  |
| Division/Unit |  |
| Document status |  |

Document history

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Version | Date | Status | Key changes | Author/s | Reviewer/s |
| 0.0.1 |  |  |  |  |  |
|  |  |  |  |  |  |

Endorsements

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Position | Signature | Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Glossary

|  |  |
| --- | --- |
| Term | Definition |
| N/A |  |

Table of Contents

[1 Enterprise architecture charter context 4](#_Toc118195137)

[1.1 Purpose 4](#_Toc118195138)

[1.2 Scope 4](#_Toc118195139)

[2 Enterprise architecture vision 4](#_Toc118195140)

[2.1 Enterprise architecture vision rationale 4](#_Toc118195141)

[3 Enterprise architecture mission 4](#_Toc118195142)

[3.1 Enterprise architecture mission rationale 4](#_Toc118195143)

[4 Enterprise architecture principles 5](#_Toc118195144)

[5 Enterprise architecture value proposition 5](#_Toc118195145)

[6 Enterprise architecture governance 5](#_Toc118195146)

[7 Enterprise architecture roles and responsibilities 5](#_Toc118195147)

Template context – remove this section upon development of the artefact

**Artefact description**

An enterprise architecture charter defines an agency's enterprise architecture function vision, mission and value proposition.

**Template purpose**

The purpose of this template is to:

* provide agencies with a centralised definition of what an enterprise architecture charter is
* provide consistent artefact requirements for agencies to follow
* provide the template for agencies to efficiently develop an enterprise architecture charter in a consistent format.

# Enterprise architecture charter context

## Purpose

<The purpose of section is to outline the agency’s enterprise architecture function’s purpose.

This section should outline:

* broad aims of the enterprise architecture function
* high-level overview of the enterprise architecture function’s mission, vision and value proposition.>

## Scope

<The purpose of section is to outline the agency’s enterprise architecture function’s scope.

This section should outline the enterprise architecture function’s key responsibilities.>

# Enterprise architecture vision

<This section should include the agency enterprise architecture function’s vision statement (2-3 sentences).

An enterprise architecture function mission should focus on the function’s view of the future – how the function sector should look, feel and behave at a set time in the future.>

##### <Vision statement>

## Enterprise architecture vision rationale

<This section should include the underpinning rationale supporting the agency enterprise architecture vision statement.

This section should include how the enterprise architecture vision statement aligns with the QGEA, agency business and agency technology vision statements. >

# Enterprise architecture mission

<This section should include the agency enterprise architecture function’s mission statement (2-3 sentences).

An enterprise architecture function mission should focus on the reasons for the function’s existence - what the function’s core purpose is, how it intends to deliver it.>

##### <Mission statement>

## Enterprise architecture mission rationale

<This section should include the underpinning rationale supporting the agency enterprise architecture function mission statement.

This section should include how the mission statement aligns with the QGEA, agency business and agency technology mission statements.>

# Enterprise architecture principles

<This section should include the agency’s enterprise architecture principles.

This section should include:

* a high-level summary of the foundational considerations that define the function of enterprise architecture in the agency
* a description of how the enterprise architecture principles support the enterprise architecture vision and mission
* direction or link towards agency enterprise architecture principles artefact.>

# Enterprise architecture value proposition

<The purpose of this section is to outline the agency’s enterprise architecture function’s value proposition.

This section should outline:

* what value/benefits the enterprise architecture function can provide to the agency.
* any objectives and associated metrics applied to measure value delivered to agencies through enterprise architecture. Such metrics may include:

outcomes based: reduced costs, accelerated delivery time, reduced risk

architecture services based: training level, usage of reference architecture patterns

architecture fitness based: recency of assets (how often they are updated).>

# Enterprise architecture governance

< The purpose of this section is to outline the agency’s enterprise architecture governance model.

This section should include:

* a high-level summary of the enterprise architecture governance model within the agency
* a description of how the governance model supports the enterprise architecture vision and mission
* direction or link towards agency enterprise architecture governance model artefact.>

# Enterprise architecture roles and responsibilities

<This section should outline the enterprise architecture function’s key roles and responsibilities.

This section should include:

* a list of the required enterprise architecture function roles
* the respective responsibilities for each role.>