

# Eliminating modern slavery toolkit

## Tool 3: Protocol for reporting modern slavery

### How to use this tool

This tool describes the steps to report suspected instances of modern slavery to law enforcement bodies. If someone is at risk of immediate harm call Triple Zero (000). This will ensure the situation is properly investigated, any victims are identified and protected and that the perpetrators are held to account.

### Local findings – reporting modern slavery in Queensland/Australia

Local findings or allegations occur when a Queensland Government agency/entity becomes informed of, or identifies allegations that a supplier is engaging in modern slavery in Queensland or Australia. Identification can occur directly through procurement due diligence processes or could occur through being informed by a member of the public, or through media reports.

#### Step 1 – Record and refer

- Record the allegation in your business area or agency complaints register, or create a separate register for capturing modern slavery allegations
- Refer the allegation to the Australian Federal Police, including any detail of information identified to you
- Maintain privacy and confidentiality of complainants, where necessary.

#### Step 2 – Australian Federal Police action

- The AFP determine whether criminal conduct has occurred and refer any victims to a government support program
- If criminal conduct has occurred, Australian Government authorities initiate legal action against offenders.

#### Step 3 – Plan a remedy

- If the allegation is determined to be legitimate and/or credible by the AFP or other Australian Government authorities, the Queensland Government agency will work with stakeholders to develop and implement a plan to action contractual remedies to reduce harm caused.

### International findings – reporting modern slavery in supply chains overseas

International findings or allegations occur when a Queensland Government agency/entity becomes informed of, or identifies allegations that, a supplier is engaging in modern slavery in its supply chains overseas. Identification can occur directly through supply chain management and due diligence processes, informed by a member of the public or international media reports.

The protocol regarding actioning international allegations is under development by The Australian Government. Refer to the Australian Border Force [modern slavery resources](#) for guidance, when available.

### Contacts

To report a crime or suspicion of modern slavery contact the Australian Federal Police (AFP) at <https://www.afp.gov.au/contact-us> or 131 444.