



**SOA OFFER INFORMATION**

<b>SOA Name:</b>			
<b>SOA Number:</b>			
<b>Customer's Representative:</b>		<b>Phone:</b>	
<b>Email:</b>			
<b>Offer lodgement address</b>	<b>hardcopy offer:</b> <i>(if applicable)</i>	The Queensland Government Tender Box C/o Decipha Pty Ltd 2 Duncan Street, West End QLD 4101	
	<b>electronic offer:</b> <i>(if applicable)</i>		
<b>Closing Date and Time:</b>		2.00 pm on .../.../....	

**SOA Offeror Details**

I / We	Full name in BLOCK LETTERS of the Offeror (Individual or Company) (Include trading name if applicable)		
ACN:		ABN:	
Address:			
PQC Registration No.			
QBCC License No. <i>(if applicable):</i>		QBCC License Category <i>(if applicable):</i>	
Other License/ Registration/ Qualifications:		License Restrictions/ Conditions <i>(if any):</i>	
Phone:		Fax:	
Email:			

hereby offer to execute and perform all of the obligations for the above SOA, and any Purchase Contract formed under the SOA, in accordance with the SOA Offer Documents and according to the Schedule of Prices as per the attached Response Schedules.

SOA Offeror's address for service of notices:			
WorkCover Insurance Policy Number:		Valid to:	...../...../20.....
Public Liability Policy Number:		Valid to:	...../...../20.....
Professional Indemnity Insurance Number <i>(if applicable):</i>		Valid to:	...../...../20.....
Product Liability Insurance Policy Number <i>(if applicable):</i>		Valid to:	...../...../20.....
Other Policy Type/Number:		Valid to:	...../...../20.....

**Domestic and family violence policy**

The Queensland Government is committed to ending domestic and family violence. Through its response to the Not Now, Not Ever report, government recognises that addressing domestic and family violence requires a whole community coordinated response. This means not just government but also businesses, community groups and every individual taking responsibility for creating cultural change.

*(tick one)*

1. Does the Offeror have zero tolerance for domestic and family violence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Does the Offeror have a workplace response supporting employees affected by domestic and family violence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Does the Offeror have a workplace approach to preventing or addressing domestic and family violence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Does the Tenderer have any formal policies, strategies, and practices in place aimed at preventing or addressing domestic and family violence? <i>(If yes, attach copies of the document/s)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Warranty to not supply Dumped Goods**

By its signature on this SOA Offer Form, the SOA Offeror warrants that, if awarded a Contract for this project, it will not supply 'dumped goods' to the Queensland Government during the Contract term.

**Warranty to Comply with Training Policy**

By its signature on this SOA Offer Form, the SOA Offeror warrants that, if awarded a Purchase Contract under this SOA, it will comply with any training requirements required under a Purchase Contract and acknowledges that this warranty is given in addition to any of the terms of the SOA Conditions.

**Ethical Supplier Threshold**

*(The SOA Offeror must respond to the Ethical Supplier Threshold criteria included below. Responses should only include matters from the previous 5 years, starting from 1 August 2019)*

Since 1 August 2019, has the SOA Offeror:

*(tick one)*

1. contravened a civil remedy provision of Chapter 2 or Chapter 3 of the <i>Fair Work Act 2009</i> (Cth), or committed an offence against the <i>Fair Work Act</i> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. contravened a civil remedy provision of Chapter 2, 3, 4, 5, or 7 of the <i>Industrial Relations Act 2016</i> (Qld), or committed an offence against the <i>Industrial Relations Act</i> , or failed to pay employment related levies, or other payments, established under Queensland legislation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. failed to make superannuation contributions on behalf of employees in accordance with law?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. purported to treat employees as independent contractors, where they are not?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. required persons who would otherwise be employees to provide an Australian Business Number so that they could be treated as independent contractors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. engaged persons on unpaid work trials or as unpaid interns, where they should be treated as employees?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. entered into an arrangement for the provision of labour hire services with a person who is not licensed under the <i>Labour Hire Licensing Act 2017</i> (Qld), or a supplier who is an unlicensed provider under the <i>Labour Hire Licensing Act</i> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. paid employees' wages below those provided for in an applicable modern award (including for people with disability, 'suppliers' must provide award-based wages (using the Supported Wage System where appropriate))?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Warranty to comply with Queensland Procurement Policy, Ethical Supplier Threshold and Ethical Supplier Mandate**

By its signature on this SOA Offer Form, the SOA Offeror warrants that:

- the SOA Offeror's responses to the Ethical Supplier Threshold criteria are true and correct;
- if, at any time after the SOA Offeror submits its SOA Offer, the SOA Offeror's responses to the Ethical Supplier Threshold criteria are no longer true and correct for any reason, the SOA Offeror will promptly notify the Customer's Representative of the change to the SOA Offeror's response; and
- if the SOA Offer is accepted, the SOA Offeror will comply with the requirements of Clause 7 of the SOA Conditions and acknowledges that this warranty is given in addition to any of the terms of the SOA Conditions.

**Warranty to comply with the Queensland Government Supplier Code of Conduct**

By its signature on this SOA Offer Form, the SOA Offeror:

- acknowledges that:
  - the Queensland Government wants to work with ethically, environmentally and socially responsible suppliers;
  - the Supplier Code of Conduct sets out the standards and expectations government has of suppliers who want to work with it;
  - the standards and expectations set out in the Supplier Code of Conduct do not limit, alter or supersede any obligations of the SOA Offeror under a subsequent contract or at law;
  - to ensure that the Supplier Code of Conduct remains current and relevant, it may be amended or updated by the Queensland Government; and
  - the SOA Offeror is responsible for checking for updates and amendments to the Supplier Code of Conduct.
- confirms that:
  - the SOA Offeror understands the Queensland Government's standards and expectations of suppliers as set out in the Supplier Code of Conduct;
  - the SOA Offeror meets and will continue to meet the Queensland Government's standards and expectations as set out in the Supplier Code of Conduct, including as may be updated or amended;
  - the SOA Offeror will raise concerns or otherwise seek clarification in relation to any aspects of the Supplier Code of Conduct, including any updates or amendments to the Supplier Code of Conduct; and
  - the SOA Offeror will make all reasonable efforts to ensure its supply chain is ethical, compliant with the Supplier Code of Conduct and not complicit in practices that may exploit human rights or constitute modern slavery, including taking appropriate measures to assess and address supply chain risks.
- warrants that, if its SOA Offer is accepted, the SOA Offeror will meet the undertakings provided in this warranty.

<b>Signed by:</b> (Must be completed if SOA Offeror is a sole trader, individuals in a partnership or persons trading under a business name. Witness to sign and print name.)		
	<i>Name of SOA Offeror</i>	<i>Signature of SOA Offeror</i>
	on the ..... day of ..... 20.....	
<b>In the presence of:</b>		
	<i>Name of Witness</i>	<i>Signature of Witness</i>

**OR**

<b>Signed by:</b> (Must be completed if SOA Offeror is a company, including companies offering under a business name. Company to sign in accordance with its Constitution. Where signature is that of an agent, written authority from offeror is to be included with the SOA Offer.)		
	<i>Name of Company</i>	<i>ACN</i>
	In accordance with section 127 of the <i>Corporations Act 2001</i> (Cth) by:	
	<i>Signature of Director/Secretary</i>	<i>Signature of Director</i>
	<i>Name of Director/Secretary</i>	<i>Name of Director</i>
on the ..... day of ..... 20.....		

**Privacy Statement:** The Customer is collecting the personal information on this SOA Offer Form for the purposes of offer evaluation and any subsequent SOA or Purchase Contract that may arise. The information may be used in accordance with the provisions of the SOA Offer Documents. Any personal information included on this SOA Offer Form may be disclosed to the SOA Offer evaluation panel and their advisors but will not be disclosed to any other third party without the SOA Offeror’s consent unless authorised or required by law or stipulated in the SOA Offer Documents. Personal information will be handled in accordance with the *Information Privacy Act 2009* (Qld).

The Customer is also collecting the personal information on this SOA Offer Form for the purposes of determining SOA Offeror compliance with the Ethical Supplier Threshold and the Ethical Supplier Mandate in respect of the SOA Offer and any subsequent contract that may arise. Any personal information included on this SOA Offer Form may be disclosed to the Queensland Government Procurement Compliance Branch within the Department of Energy and Climate and the Tripartite Procurement Advisory Panel for compliance purposes.

## RESPONSE SCHEDULES

***GUIDENOTE: [DELETE BEFORE PUBLISHING]***

- ***Attach Schedule of Prices proforma and other returnable information here that will be considered part of the Response Schedules***