

Commission Chief Executive Policy 01/13: Equality of Employment Opportunity Reporting

1. Purpose:

To provide the requirements for equality of employment opportunity (EEO) reporting.

2. Effective date: 20 June 2013

3. Supersedes:

Policy: Annual Equality of Employment Opportunity (EEO) Reporting to the Commission Chief Executive (issued March 2009)

4. Legislative authority:

Chapter 2 of the *Public Service Act 2008*.

5. Application:

This policy applies to all EEO agencies as defined in s30 of the *Public Service Act 2008* (PSA) and s148 of the *Government Owned Corporations Act 1993*.

Policy:

6. Annual Reporting Requirement

- 6.1. In accordance with s31 of the PSA, EEO agencies are required to provide the Public Service Commission (PSC) with EEO data annually.
- 6.2. The PSC will notify agencies in writing, from time to time, the information required, and the form, manner and timeliness for submission to the PSC. This information will be published on the PSC [website](#).
- 6.3. The PSC may also, from time to time, publish on its website standards to support consistency in EEO data collection.

7. Exemptions to Annual Reporting Requirement

- 7.1. A request under s32 of the PSA for an exemption to the annual reporting requirement must be in writing and provide compelling reasons as to why the exemption should be granted.

Exemptions granted under the superseded policy continue to apply unless cancelled in accordance with s32(3) of the PSA.

